

# Resume

## Personal Information

Date of birth/place: May 4, 1989, in Constantine  
Nationality: Algerian  
Marital status: Single  
LinkedIn profile: [linkedin.com/in/mebarek-seif-160181107](https://www.linkedin.com/in/mebarek-seif-160181107)  
Portfolio: [Seif.mebarek.pro](https://seif.mebarek.pro)



## Professional Experience

2022 - Present: Freelance Web Designer

### **Design and development of appealing and user-friendly websites**

- Development of responsive websites to ensure optimal display on various devices
- Use of WordPress, CSS, PHP, and other relevant technologies to create high-quality web designs
- Collaboration with clients to understand their requirements and integrate them into the design
- Optimization of website performance and loading times (SEO)
- Integration of graphics, multimedia content, and interactive elements
- Compliance with design standards and trends to create contemporary websites
- Maintenance and updating of existing websites
- Advice and recommendations for improving user experience and design
- Close collaboration with developers and other team members to ensure implementation of the design
- Continuous education to keep up with the latest developments in web design
- Ensuring customer satisfaction and building long-term relationships

2020-2022: Graphic Designer at Car-dz.com, Constantine

### **Design of visual communication materials, including logo design, flyers, brochures, and banners**

- Presentation of graphics in digital formats, including websites and social media
- Continuous content and development of new design trends and technologies
- Maintaining a consistent visual appearance across different media
- Creating illustrations, infographics, and icons to illustrate complex information

2018-2019: Warehouse Controller at Pharm Youghorta, Constantine

### **Implementation of quality control measures in the warehouse area**

- Ensuring compliance with warehouse protocols and guidelines
- Conducting regular inventory checks and analyses
- Collaboration with other departments to optimize warehouse processes

- 2017-2017:      Data Processing Specialist at BT Entreprise ETP, Constantine  
                    **Management and execution of data analysis to identify business trends and opportunities**
- Development and implementation of data processing strategies to optimize business processes
  - Responsibility for the maintenance and management of databases and records
- 2015-2017:      Video Surveillance and Fire Alarm Technician at BRAHAMI Entreprises, Constantine  
                    **Installation and maintenance of video surveillance systems, including the setup of cameras, recording devices, and monitoring software (DVR, NVR)**
- Planning and execution of fire alarm system installations in accordance with applicable safety regulations and standards
  - Configuration and commissioning of networks, including routing, switching, and firewall setup
  - Installation and configuration of telecommunications systems, including VoIP phone systems and conference solutions
- 2014-2015:      IT Specialist for Data Processing at MaMi Procophame, Constantine  
                    **Responsible for configuring and maintaining IT systems**
- Operation of system analysis and performance
  - Understanding of data and integrity
  - Installation of new software implementations
  - Training of employees in the use of IT resources
  - Conducting regular backups and data recoveries
  - Management of user accounts and permissions on the network
  - Updating test systems and applications
- 2013-2014:      Data Processing Expert at Eurl Maxitronic, Constantine  
                    **Development and maintenance of databases for storing and querying business data**
- Data cleaning and validation to ensure data quality
  - Training of team members in data-related processes and tools (SQL, PHP, Maria DB)
  - Collaboration with various departments to understand and implement their data-related requirements
- 2011-2012:      Computer Equipment Salesman at CSA Informatique, Constantine  
                    **Responsible for selling computer equipment to customers**
- Processing complaints and solving customer problems
- 2010-2011:      Cybercafe Manager at CyberDream, Constantine  
                    **Responsible for the smooth operation of the cybercafe**
- Monitoring computers and networks to fix disruptions
  - Customer service and support for technical issues

2009-2010: Technician for Network and Security Systems at Sarl Tofik, Constantine  
**Planning, installation, and maintenance of networks for businesses and private customers**

- Configuration and implementation of alarm systems and surveillance cameras
- Conducting security audits and vulnerability analyses
- Ensuring network security through firewalls, intrusion detection systems (IDS), and intrusion prevention systems (IPS)

## Education

2020 Graphic Designer at Shatory School  
2019 IT specialist for application development from IHK Fosa, Nuremberg (Germany)  
2012 Senior technician in computer science with optional database management from the National Institute of Vocational Training El Khroub, Constantine (Algeria)  
2008 High school diploma in science from Cheikh Brahim Bayoud, Constantine (Algeria)

## Language

Arabic: Native speaker

German: Fluent

English: Good command (business level)

French: Good command (business level)

## Technical Skills

Microsoft Office (Word, Excel, PowerPoint, Outlook, Access)

Adobe Creative Suite (Photoshop, Illustrator, InDesign)

Photoshop, SPSS, Typo 3, Google Analytics

Illustrator, Help Desk, SQL, VMware

## Soft Skills

Teamwork

Communication


Problem-solving

Time management

Continuous learning

## Additional Skills and Knowledge

Seminars, training courses, and programs

  
Seif Mebarek

Constantine, January 14, 2024